

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
March 7, 2022**

Attendees: Nelson Anderson, Savannah Winston, Gary Waltemeyer, Robert Stacey, Douglas VanDerveer

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

Chelsea Baker- Read our Endometriosis Awareness Month Proclamation

*Chelsea is an advocate for Endo Warriors of the Eastern Shore and the Endometriosis Association. She and another Endo sister Taelor shared their stories\ and battle with endo and why this fight is so important to them and all of us**

UHY- Roy Geiser
- 2021 Audit Presentation

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Winston and unanimously approved.

Police Report for February 2022

100 hours assigned with a total of 20 assignments

- 179 Calls for service
- 3 Reports taken
- 50 Traffic Stops
- 82 Traffic Violations
- 1 Arrest

Public Works Report – Dale Whitley

- pumped 1,400,000 gallons of water

-discharged 1,306,728 gallons of wastewater

-repaired the bubbler line at the pumping station at the sewer plant.

-also installed a cleanout at the reject pump station so we can clean the force main to the main pumping station. Later in the month we had to work on #1 pump at the reject station when it was pumping slowly.

-had Lywood electric to troubleshoot the well at the sewer plant when we lost water and had a fault come up on the panel. They had us call Schulties and they actually pulled the pump from the well (126' deep) and checked all wires, motor, pump and connections. They replaced everything and put it back in service.

-came in the next day and the well pump would not shut off. The entire room at the plant was flooded. We were able to get it to shut off but it became stuck in the on position again. We called Lywood electric back and they couldn't find the reason for the malfunction. They had us replace the pressure switch to see if that would help. We haven't had any issues since.

- made some adjustments on the sand filters at the factory reps request because the filters would not automatically restart after they were shut down. They must be working because we haven't had any complaints from Prostart since.
- installed a new air dryer at the sewer plant when it was finally delivered.
- made a 2" tap on the force main going from the sewer plant to the lagoon so we can pump sludge from the contact chambers to the lagoon.
- installed meters at 207 and 209 Main St. and turned the water on.
- replaced the hydraulic rams on the snowplow for left and right angles.
- installed mini blinds at the meeting room, the old police station (the new public works office) and the sewer plant.
- scraped and graded Railroad Ave. We added 4 tons of millings to help fill in the potholes. We also scraped the driveway going to the sewer plant.
- had the tailpipe repaired on the dump truck when it fell off while pushing snow.
- called in 30 locate tickets for Verizon when they had a company inspect the poles in town.

Administrative Report – Amber Korell

- **WWTP:**
 - Worked with Prostart, MDE, and GMB on our WWTP
 - GMB sent the RFP bids for the installation of our Composite Sampler to MDE; they replied they can approve the low bid as is with no price escalation. The town pays the remaining balance, or if we seek new proposals from the other vendors to show Bilbrough is low bid even with the escalation of price and submit it to them;
 - In order to be in compliance with MDE and expedite this installation, The Town approved to pay the additional fees to cover any costs that exceed the original proposal from Bilbrough (\$22,600).
- **Town Business:**
 - The Town and our Codes Officer inspected properties and sent out violation notices and failure to get permit letters.
 - Business License final reminder letters were sent out, we have 1 business who has not sent in their renewal.
 - RFQ for engineering services bids are due March 14th, 2022
 - T-Mobile: SC has approved the plans re-submitted; sent their proposal to complete the installation and T-Mobile will reply by March 10th or the proposal price can change.
 - Lease Draft has been sent to T mobile for review.
 - The "Legacy Creative Arts and Athletics Scholarship Program" applications are due by April 15th @ 3pm; we currently have two applicants and have up to \$900 in donations. Our goal is to raise \$1500 to award one of our CRHS senior students. Donations for the Scholarship will be collected until May 1, 2022. Applications are available at Town Hall or by email.
- **Planning and Zoning**
 - The Planning and Zoning Regulations update ordinance is passed. Copies of Town of Preston Planning and Zoning Regulations are available upon request
- **Parks and Recreation**

- Donation letters have been sent out for the 22-23 event year
- Our FY21-22 Caroline County Council of Arts Grant Application was APPROVED! This will cover the schedule of events from April to June.
- Green Streets, Green Jobs, Green Towns Grant was submitted by Shore Rivers on the Towns behalf. Copies are available upon request.
- Our Vendor's Market is back this year The third Saturdays from 9-1 from April to October. Please contact Town Hall for more information or an application.

Planning and Zoning – Steven Hildenbrand- Meeting Minutes Date: February 8, 2022

1. Town Meeting Summary, 2-8-22: Steve Hildenbrand provided a summary of the Town Meeting on 2-7-22. P&Z responses to the Comprehensive Plan survey was discussed and this topic will be for further discussion regarding sharing these responses with the community, since P&Z is of the opinion that they should be. There was a complaint on the grass letter for the Odd Fellows property. Planning & Zoning continued discussion on the subject of the state of some of the other properties in town, many involving non-working automobiles. At the next P&Z meeting, the team will discuss P&Z Regulation 8.06 Abandoned Vehicles.

The complaint form that the Town Manager forwarded to Planning & Zoning was discussed. Rosemarie Stacey will continue to work with the Town Manager to further resolve code enforcement issues. Steve raised the issue of live streaming of the town meetings and P&Z said this was a discussion for the Town Work Session.

2. Signs: P&Z discussed signs on Main Street directing the location of EMT and Fire stations. Since Main Street is a state road, this request would have to come to the state. P&Z will work with the Town Manager to see what needs to be done. Pastor David Casey-Motley questioned the possibility of placing a “no loitering” sign on church property. P&Z decided there would be no problem or special permit required. However, at the next P&Z Meeting the team P&Z will review P&Z Regulations Section 8.02 on Signs to ensure compliance.

3. Comprehensive Plan: P&Z is initiating review of first Section of the Comprehensive Plan.

4. Next Meeting: March 7, 2022, at 7:00 p.m.

Ordinances /Resolutions:

2022-O-2 Special Events Permit: AN ORDINANCE OF THE COMMISSIONERS OF PRESTON, MARYLAND (“THE COMMISSIONERS”), TO AMEND CHAPTER 7 OF THE CODE OF LAWS OF THE TOWN OF PRESTON, TO INCLUDE A NEW SECTION III ”SPECIAL EVENTS” TO BE CODIFIED AS A NEW SECTION III IN CHAPTER 7 “MISC.” OF THE TOWN CODE.

1st Reading Comm. Nelson 3-7-2022

New Business

- Comm. Waltemeyer made a motion to approve the bills for FEB 2022; Comm. Anderson seconded the motion. All approved.

- Comm. Winston made a motion to adopt Proclamation for Endometriosis Awareness Month- March 2022; Comm. Stacey seconded the motion. All approved.

The meeting adjourned at 7:50pm.

Respectfully Submitted by: Amber Korell

